

## DUAL ENROLLMENT GUIDELINES

Many students choose to take advantage of dual enrollment options offered by community and four-year colleges. Most of these courses are offered online, allowing students to complete course work on campus. While we want parents to have the option of using this tuition saving program, HCS must ensure that its biblical curriculum and instructional goals are not subverted by secular philosophies. For this reason, we permit students to continue to utilize dual enrollment opportunities, but carefully approve transferred courses on a case-by-case basis. Factors we consider are the college's philosophy (secular or biblical), the philosophical nature of the college course, and whether the course applies toward the college-prep track requirements.

- Permission must be obtained for students to substitute HCS classes for online college classes. Not all courses will be approved.
  - Courses may be taken from any accredited college or university.
  - Most dual enrollment courses will not count as honors. (They will receive GPA points based off a 4-point scale.) Exceptions may be made for courses taken at 4-year universities that exceed our high school standards.
  - Students are permitted to take dual enrollment electives. However, they will not count towards a student's high school GPA.
  - We cannot guarantee that students will be given time at school to work on any non-substitution dual enrollment courses.
  - Be aware that dual enrollment courses are not always transferable to other colleges, even if the dual enrollment college is fully accredited. Each college makes its own policies about transferring college credits earned from another institution. Even if HCS accepts your dual enrollment credits, a future college of your choice may not transfer your dual enrollment credits. Certain college majors require that their students take courses from their college rather than accepting transfer credits from another college. Check with the colleges of your choice to learn more about their acceptance policies of dual enrollment credits.
  - Not all math and science courses offered through dual enrollment benefit students for college admissions. Consult with someone about college admission requirements before substituting college math for upper-level high school math courses.
  - Dual enrollment classes operate according to each individual college's calendar; they do not conveniently coincide with the HCS calendar. Students need to prepare for busy times of the year when mid-term exams and projects are due. The busyness of these intensive periods may be compounded by school events and extracurricular activities.
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Be aware that HCS does not receive updates from colleges about registration dates, requirements, or courses. While HCS is happy to help advise and facilitate, we do not work directly with the colleges.

Sophomores that hope to take Dual Enrollment Courses must have earned a 3.5+ GPA their freshman year and have no grades lower than a C. Juniors and Seniors that hope to take Dual Enrollment Courses must have a 3.0+ cumulative GPA with no core course grades below a C.

We will allow a student to substitute some HCS classes with Dual Enrollment classes. For a student to replace a class, they must have earned at least a B in that subject the previous year.\*

11<sup>th</sup>/12<sup>th</sup> grade Writing and Grammar (juniors and seniors must take 11<sup>th</sup>/12<sup>th</sup> grade Literature)

11<sup>th</sup>/12<sup>th</sup> grade Math: College Algebra or higher as long as the student has taken Algebra 2

11<sup>th</sup>/12<sup>th</sup> grade Science: must receive special approval

10<sup>th</sup>/11<sup>th</sup>/12<sup>th</sup> grade History: must receive special approval

10<sup>th</sup>/11<sup>th</sup> grade Foreign Language

\*Some exceptions may be made for students on a General Diploma track hoping to take CTE courses.

Students may replace up to 2 HCS courses per year. Sophomores and Juniors must be enrolled in 6 nonelective courses per year. Seniors must be enrolled in 5 non-elective courses for the year and are allowed to count a 6<sup>th</sup> course toward their GPA.

If a student chooses to take only one substituted course (1 semester), they must sign up for a non-substituted dual enrollment course in the second semester.

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